INJOTECH INDIA PRIVATE LIMITED



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CIN U-93000 PN 2013 PTC 149682

FAQ on Employee Provident Fund (EPF)

1. Is it possible to withdraw money from the EPF during employment, for emergency purposes?

As per present EPF rules, withdrawal of EPF funds is permitted, under PF Advance through online

process.

2. Is it possible to withdraw money from EPF upon termination of employment from Injo Tech, if my new employer does not provide EPF facility?

Yes. It is possible to withdraw. Fill and submit the application form online for the same.

3. Is it possible to withdraw money from EPF upon termination of employment from Injo Tech, if my new employer also provides EPF facility?

As per present EPF rules, withdrawal is permitted. Money can also be transferred with the new employer.

4. Is my EPF Account linked to my Aadhar Card?

Yes. It is.

5. What duration would I need to work for with Injo Tech to receive only employee contribution of EPF, with employer contribution being forfeited?

A minimum of three (3) months' work is necessary to receive only employee contribution. As mentioned, the employer contributions would be forfeited in this case.

6. What are the documents required to withdraw from the EPF?

The procedure is online, thus, KYC form needs to be updated on Member Portal. Documents required include Aadhar card, PAN card, bank details and mobile number which is linked to Aadhar.

Place:

7. Where can I check my EPF balance?

On the website, https://unifiedportal-mem.epfindia.gov.in/memberinterface

8. What is the UAN Number for my EPF?

It is handed over to the Site-In-Charge.

9. Is it possible to change the UAN Number for EPF?

No. It is not possible to change the UAN Number once issued.

10. Can I register my mobile number for my EPF Account?

Yes. Through the website, https://unifiedportal-mem.epfindia.gov.in/memberinterface

11. Can I request to not have EPF deducted from my salary?

No. EPF deduction is mandatory.

Date:

| Sd/- Head Admin | |
|--------------------|------------|
| Name: | Signature: |